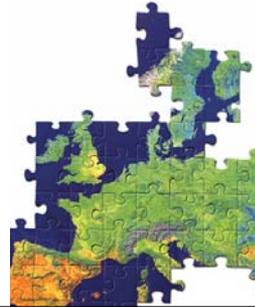
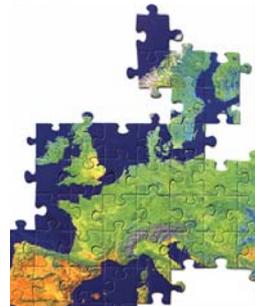


EFAEP Task Force Funding



Task Force: Assignment

- Established at the General Assembly in June 2004
- Assignment: “investigate the fund raising possibilities in order to raise the necessary money to have full time staff in Brussels”
- Discussion within the Task Force: focus is to narrow
- Task Force proposes a broader approach and suggests to develop and implement an action plan covering a wider range of activities



Task Force: What has been done?

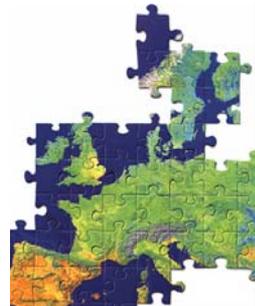
- Two meetings in July and October
- Outline for an Action Plan with 9 core elements
- A number of topics have been prepared and are ready to be implemented after this meeting
 - ➔ Implementation by the Task Force
- Other topics have been prepared, but need a long-term follow up
 - ➔ Implementation by ExCo/Working groups



Financing of EFAP – what do we need the money for?

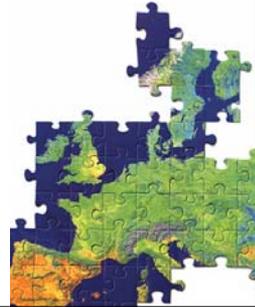
- Run the organisation more professionally
- Deliver better services and raise profile of EFAEP
- Funding for projects is only financing a specific project and does not lead to staff working for the benefit of EFAEP
- But projects might kickstart activities which are beneficial.
- A sustainable financing can only be based on membership fees and additional services
- EFAEP should not enter into competition with member organisations or individuals

- ➔ We need financial and non-financial resources
- ➔ We need to create the necessary prerequisites



Action Plan with nine elements

- Broadening the membership (db)
- Trainee in Brussels (jn)
- Questionnaire (jn)
- EU survey of funding opportunities (jn)
- Database (db)
- New products and services (mb)
- Company sponsorship (mb)
- PR Activities, News on the Web (tb)
- Lobbying/response to open consultations of the Commission (tb)



Broadening the membership

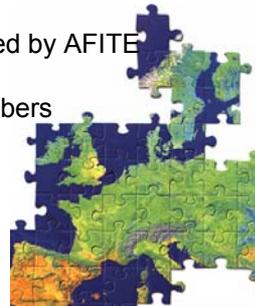
Goal

- Growing membership as a prerequisite for sustainable financing of EFAEP
- Long term goal: cover Europe and have more than one association from each country wherever possible

Action:

- Draft a set of slides
- Preparation of the list of potential members identified by AFITE for distribution during the Lyon meeting
- Assign direct responsibilities for enlisting new members
- Standard procedure on how to become a member of EFAEP, finalize the list of the set of documents

→ **Proposal: implement asap**



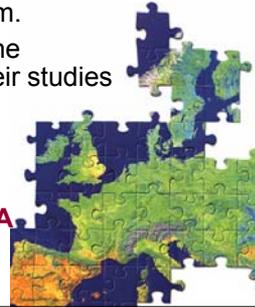
Goal

- have someone working intensively for EFAEP without high financial obligations

Status:

- It is possible for EFAEP to have trainees
- Legal implications are clear for Belgium
- Expected costs (expense allowance) app. € 500 p.m.
- Traineeship only possible for students and where the traineeship is considered as a necessary part of their studies
- Draft standard trainee contract is ready
- Draft job description is ready

→ **Proposal: implement asap, review at the next GA.**



Current situation:

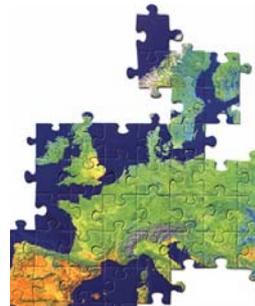
- only a very limited number of individuals has been involved in EFAEP
- we can only guess what our members expect from EFAEP

Goal of the questionnaire:

- Get a better knowledge of the expectations and the services needed by our members
- Focus better on priorities and make their active involvement easier

Proposal: .

- Electronic questionnaire (web based)
- Evaluation of the questionnaire will include results specific to the different member organisations and should be used by the EFAEP members to further elaborate the topics.

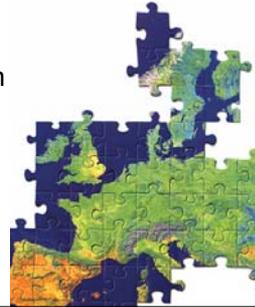


Status:

- Draft questionnaire has been developed and distributed
- Comments of ExCo and General Assembly members have been taken into account
- Cost estimation: € 450 for the programming
- Programming has been done and tested, questionnaire is running

Important aspects:

- We can guarantee that no individual information will be collected unless the member organisation wants them to be collected
- E-Mail will be the standard distribution channel
- Other ways have to be used in addition



1. step: select your organisation

http://www.efae.org/questionary/index.html Microsoft Internet Explorer

Dokumente Bearbeiten Ansicht Favoriten Extras ?

Zurück Suchen Favoriten

Adresse http://www.efae.org/questionary/index.html

EFAEP
European Federation of Associations
of Environmental Professionals

Dear Members, we would like to find out what our individual members expect, want and need from their organization's participation in EFAEP. We have created this short questionnaire. Please help us to learn more about what you expect of EFAEP and take a few minutes to fill in the questionnaire. The results will be made available to you and we look to use this as the basis for further development, in particular helping to pinpoint funding opportunities. Thank you.

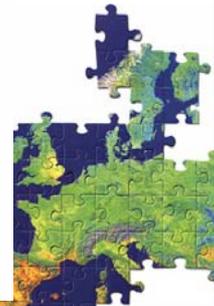
About yourself

Please choose first your organisation. Then you will be forwarded to the questionnaire. This questionnaire is also open to non-members of EFAEP. Please choose the category "no EFAEP membership" in this case.

I am a member of the following organisation:

Submit

EFAEP # European Federation of Associations of Environmental Professionals
association internationale (AI)
31, rue du Commerce # 1000 Brussels # Belgium
phone +32/2/5.00.57.87 # fax +32/2/511.33.67 # mailto:
http://www.efae.org

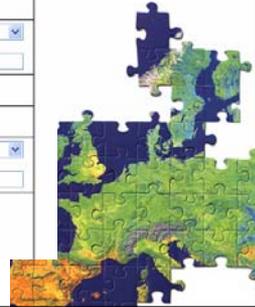


2. step: fill in the form



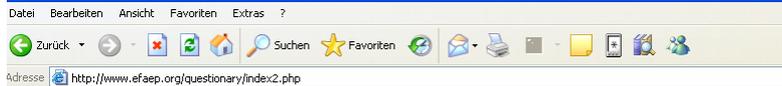
Dear Members, we would like to find out what our individual members expect, want and need from their organisation's participation in EFAEP. We have created this short questionnaire. Please help us to learn more about what you expect of EFAEP and take a few minutes to fill in the questionnaire. The results will be made available to you and we look to use this as the basis for further development, in particular helping to pinpoint funding opportunities. Thank you.

About yourself	
Please give us some information about your working background. This will help us to get a better idea of the profile of individual members and what EFAEP might do for you	
Age:	<input type="text"/>
Gender:	<input type="radio"/> Male <input type="radio"/> Female
Please specify your academic discipline. I am:	<input type="text"/>
Other, please specify:	<input type="text"/>
How important is international co-operation for your work?	<input type="radio"/> very important <input type="radio"/> important <input type="radio"/> not important
The working language of EFAEP is English. Might this be a reason for you not to participate actively in EFAEP?	<input type="radio"/> yes <input type="radio"/> no
Please specify in which field you are working:	<input type="text"/>
Other - please specify	<input type="text"/>
I work mainly in the following area (s) (several answers are possible)	<input type="checkbox"/> Environment: Cooperation with third countries <input type="checkbox"/> Civil Protection <input type="checkbox"/> Chemical Products <input type="checkbox"/> Soil Protection



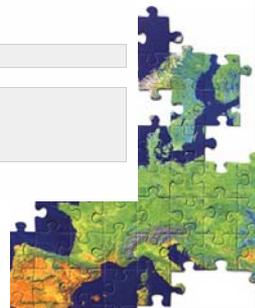
3. step: submit the data

<http://www.efae.org/questionary/index2.php> - Microsoft Internet Explorer



Your answers have been submitted. Thank you very much for your participation.

EFAEP # European Federation of Associations of Environmental Professionals
 association internationale (AI)
 31, rue du Commerce # 1000 Brussels # Belgium
 phone +32/2/5.00.57.87 # fax +32/2/511.33.67 # mailto:office@efae.org
<http://www.efae.org>





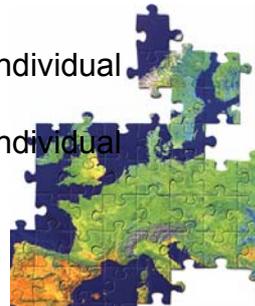
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About yourself	
Please give us some information about your working background. This will help us to get a better idea of the profile of individual members and what EFAEP might do for you	
First Name:	<input type="text"/>
Family Name:	<input type="text"/>
Email:	<input type="text"/>
Age:	<input type="text"/>
Gender:	<input type="radio"/> Male <input type="radio"/> Female
Please specify your academic discipline. Form:	<input type="text"/>
Other, please specify:	<input type="text"/>
How important is international co-operation for your work?	<input type="radio"/> very important <input type="radio"/> important <input type="radio"/> not important
The working language of EFAEP is English. Might this be a reason for you not to participate actively in EFAEP?	<input type="radio"/> yes <input type="radio"/> no
Please specify in which field you are working:	<input type="text"/>
Other - please specify	<input type="text"/>
I work mainly in the following area (-s) (several answers are possible)	<input type="checkbox"/> Environment: Cooperation with third countries <input type="checkbox"/> Civil Protection <input type="checkbox"/> Chemical Products

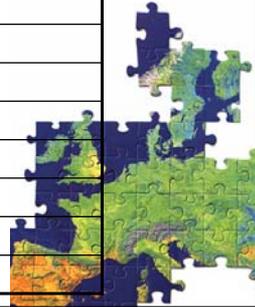


- ➔ Proposal: implement directly
- ➔ draft emails to announce and distribute questionnaire are included
- ➔ Deadline 1. March 2005
- ➔ Results at the next GA

- ➔ Open question:
 - which member organisation wants the individual data to be submitted?
 - which member organisation wants the individual data NOT to be submitted?



	No individual data	Individual data
AISA, Italy		
ATEGRUS, Spain		
APEA, Portugal		
AFITE, France		
AIAT, Italy		
CSE, Czech Republic		
FAEP, Finland		
VNU, Germany		
IEEM, UK		
VBU, Germany		
VVM, The Netherlands		
VDI, Germany		X
VDSI, Germany		



EU survey of funding opportunities

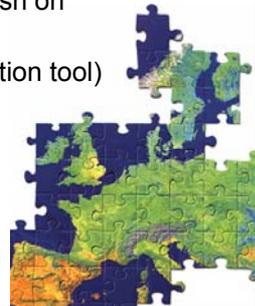
Goal

- monitor carefully the relevant calls of the European Commission
- Provide an additional service for the EFAEP members

Status:

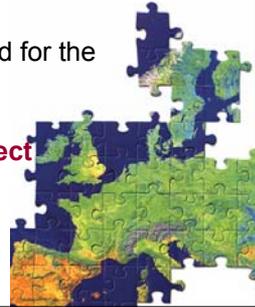
- EFAEP members could get a 2-weekly EU-newsflash on environmental issues
- Further distribution would be encouraged (subscription tool)
- Draft of the services is ready
- Volunteers needed to monitor and check for opportunities to submit a proposal

→ **Proposal: implement asap**



- AFITE has been working on a project which could be eligible under the LIFE program
- Goal is to set up a pilot scheme to identify, validate, gather and disseminate good practices in terms of clean technologies
- Subject fits well with the work being done by Emanuele's working group on ETAP. Therefore, AFITE would like to involve AIAT, as well as CSE as a representative of a new EU member state
- EFAEP database being one of the tools required for the achievement of the project

→ **Proposal: consider submission of the project**



Goal

- Analysis and draft proposal of potential services and products with a positive financial impact (direct or indirect).

Status:

- First set of proposals: upload EFAEP web page
 - Training programmes which where possible would offer discount arrangements to EFAEP members.
 - Employment opportunities/job advertisements
- Look to establish a new Task Force to deal with sponsorship in mid 2005.

→ **Proposal: implement asap, assign responsibility to further analyse and develop the issue**



- Sponsorship from companies offers interesting opportunities for EFAEP
- Potential candidates can either be companies where EFAEP members are in a position to provide this additional support or otherwise companies which see a certain advantage in being linked to EFAEP
- Before contacting potential sponsors we have to work out what we can offer, which activities or companies we would not want to support and which means we can use to identify, contact and convince these sponsors.

→ **Proposal: assign responsibility to examine in depth the issue of sponsorship and the policy that EFAEP should adopt for this.**



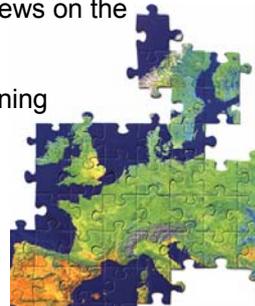
Goal

- Use the web page to make EFAEP a well known and accepted source of information and knowledge about all aspects of environmental protection and to provide an effective information service for its members.

Status/action:

- Web page rarely used and updated
- All member Institutes are asked to put their latest news on the EFAEP web page as well as their own
- **Subscription tool for a mailing list**
- Include additional services (Newsflash, job and training opportunities)

→ **Proposal: implement subscription tool asap, everybody has to contribute to the news!**

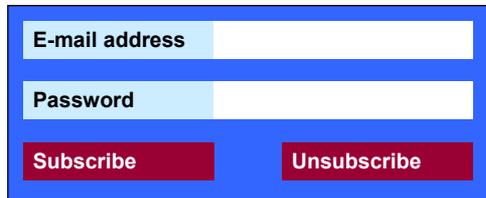


Goal:

- Increase the number of individuals which take advantage of the EFAEP services

Action:

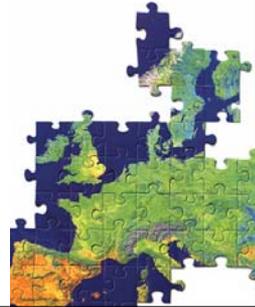
- Add a subscription tool for a mailing list (€ 300)
- **Proposal: implement asap**
- **BUT: EFAEP gets direct access to your members!**



E-mail address

Password

Subscribe **Unsubscribe**



Goal:

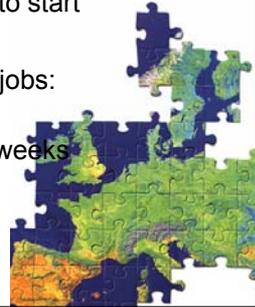
- A main objective of EFAEP is to contribute with its expertise to better European legislation in the field of environmental technologies.
- Deliver a timely and well coordinated response to upcoming consultations, position papers on draft directives as well as talks with members of the Parliament and the relevant institutions in the member states

- **Proposal: select a key topic for EFAEP as soon as an interesting opportunity comes up**
- **Use knowledge and contacts of the Brussels office**



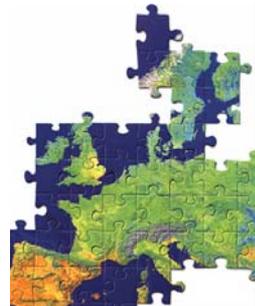
Task Force: What has been achieved?

- Draft of an EFAEP Action Plan
- A number of issues implemented/ready for implementation:
 - Trainee in Brussels: ready to start
 - Questionnaire: ready to start
 - EU-Newsflash/Survey on EU-funding: ready to start
 - Database: possibility to start a project
 - New sections on the web for training and for jobs: running
 - Subscription tool on the web: ready within 2 weeks
- Other issues still need some work



Decisions to be taken

- Trainee in Brussels?
- Questionnaire: individual data for which organisations?
- EU-Newsflash?
- Subscription tool on the web page?



- The Task Force would see its work as finished (except the completion of nearly finished or running issues).
- The ExCo or special working groups should continue the work.

